

# ;PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting B. Pharm for 100 admns.

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B-1)

*To be filled up by P.C.I.*

*To be filled up by inspectors*

**Inspection No. :**

**Date of Inspection:**

**FILE No. :**

**NAME OF THE INSPECTORS: 1.  
(BLOCK LETTERS)**

**2.**

## PART – I

### A - GENERAL INFORMATION

<b>A – I.1</b> Name of the Institution: Complete Postal address: STD code Telephone No. Fax No. E-mail	College of Pharmaceutical Sciences, Berhampur At/Po: Mohuda-760002, Dist- Ganjam, Odisha 0680 2260758, 09437489758, 09437499752 ----- <a href="mailto:principal_cpsbam@yahoo.co.in">principal_cpsbam@yahoo.co.in</a>
Year of Establishment	1979
Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Private
<b>A – I.2</b> Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:	Ganjam & Phulbani Chemists & Druggists Association At/Po: Kamalavari Street, Near Big Bazar, Berhampur-760002, Ganjam, Odisha 0680 2251262 2261752 <a href="mailto:principal_cpsbam@yahoo.co.in">principal_cpsbam@yahoo.co.in</a> <a href="http://www.cpsmohuda.org">www.cpsmohuda.org</a>
<b>A – I.3</b> Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail	Dr. Subrata Sen Professor Cum Principal College of Pharmaceutical Sciences Berhampur At/Po: Mohuda -760002, Dist- Ganjam, Odisha 0680 2260758 9777894786 9938728666 2261752 <a href="mailto:principal_cpsbam@yahoo.co.in">principal_cpsbam@yahoo.co.in</a>
<b>A – I.4</b> Name and Address of the Head of the Institution	Dr. Subrata Sen College of Pharmaceutical Sciences, Berhampur At/Po: Mohuda-760002,(Ganjam),Odisha

Signature of the Head of the Institution

Signature of the Inspectors

**A –I . 5**

**FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL**

**a. Details of Affiliation Fee Paid**

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
B. Pharm	2017-18	Bank of Boroda DD NO.035794 FOR RS. 1,00,000/-	03/06/2017	

**b. APPROVAL STATUS:**

Name of the Course	Approved up to	In take Approved and Admitted	PCI	STATE GOVERNMENT	UNIVERSITY	Remarks of the
B. Pharm	2017-18	Approval Letter No and Date	ITEM NO 486, 100C.C MEETING . MEETING	Letter Awaited	No. 14577 DATED 13.05.2016	
		Approved Intake	100	120	120	
		Actually Admitted	81			

**c. STATUS OF APPLICATION**

COURSES INSPECTED				
Faculty / Subject	Extension of Approval	Increase in Intake of Seats	Remarks	
			Current Intake	Proposed increase in Intake
B. Pharm	Yes	NO	100	100

Note: Enclose relevant documents

**A –I. 6**

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same

Building / campus? If Yes, Give Details

Yes  No

**A – I. 6 a**

Status of the Pharmacy Course:	
Independent Building	<input type="checkbox"/> Yes
Wing of another college	<input type="checkbox"/> No
Separate Campus	<input type="checkbox"/> Yes
Multi Institutional Campus	<input type="checkbox"/> No

Examining Authority : Degree Course  
 With complete postal : The Registrar , Biju Patnaik University of Technology, ,  
 Address, Telephone : Cheend, Rourkela, Odisha, Pin-769015.  
 No.and STD Code. : Phone : (0661) 2402560, Fax : (0661)2402556

Signature of the Head of the Institution

Signature of the Inspectors

**B - DETAILS OF THE INSTITUTION**

<b>B -I .1</b> <b>Name of the Principal</b>		<b>Prof ( Dr.) Subrata Sen</b>			
<b>Qualification/ Experience</b>	<b>Qualification*</b>		<b>Teaching Experience Required</b>	<b>Actual experience</b>	<b>Remarks of the Inspectors</b>
	M. Pharm	<b>Yes</b>	15 years, out of which 5 years as Prof. / HOD	<b>18</b>	
	PhD	<b>Yes</b>	10 years, out of which at least 05 years as Asst. Prof		

\* Documentary evidence should be provided

**B -I .2**

**For institution seeking continuation of affiliation**

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied /Not Complied	Intake reduced/Stoppe d in the last 03 years*
<b>B. Pharm</b>	22 & 23 April, 2016	Four faculty shortage and two deficiency in equipments and Maintenance of labs and class must be improved	Yes	No

\* Enclose Documents

**B -I .3**

<b>Status of Governing Council:</b>	<b>Private</b>
<b>Details of the Governing Body</b>	<b>Enclosed</b>
<b>Minutes of the last Governing council Meeting</b>	<b>Enclosed</b>

**B -I .4**

**Pay Scales:**

Staff	Scale of pay		PF	Gratuity	Pension benefit	Remarks of the Inspectors
<b>Teaching Staff</b>	<b>AICTE /UGC/State Govt.</b>	Yes	Yes	No	Yes	
<b>Non- Teaching staff</b>	<b>State Government</b>	Yes	Yes	No	Yes	

**B -I .5**

**B. Pharm Course: Admission Statement for the Past Three Years**

ACADEMIC YEAR	Year 2015-2016	Year 2016-2017	Year 2017-2018
<b>Sanctioned</b>	100	100	81
<b>No. of Admissions</b>	119	120	81
<b>Unfilled Seats</b>	0	0	0
<b>No. of Excess Admissions</b>	19	20	0

Signature of the Head of the Institution

Signature of the Inspectors

**B –I .6**

**Academic information: Percentage of UG results for the past three years based on University Calendar**

<b>ACADEMIC YEAR</b>	<b>Year 2014-2015</b>	<b>Year 2015-2016</b>	<b>Year 2016-2017</b>
<b>1<sup>st</sup> year</b>	56	32	67
<b>2<sup>nd</sup> year</b>	56	62	72
<b>3<sup>rd</sup> year</b>	71	82	53
<b>Final year</b>	100	91	96
<b>Pass % (Final Year)</b>	100	91	96

**B – II**

**Co – Curricular Activities / Sports Activities**

Whether college has NSS Unit (Yes/No)? If no give reasons	No Affiliation is shifted from Berhampur University to Biju Patnaik University of Technology, Orissa where the NSS facility is not available at present.
NSS Programme Officer's Name	
Programme conducted (mention details)	However we conduct blood donation camp, plantation programme , health programme etc. periodically.
Whether students participating in University level cultural activities / Co- curricular/sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual

**Signature of the Head of the Institution**

**Signature of the Inspectors**

**C - FINANCIAL STATUS OF THE INSTITUTION**

**Audited financial Statement of Institute should be furnished**

**C.1 Resources and funding agencies (give complete list) (2016-17)**

**C.2 Please provide following Information**

<b>Receipts</b>			<b>Expenditure</b>			<b>Remarks of the Inspectors</b>
<b>Sl. No.</b>	<b>Particulars</b>	<b>Amount</b>	<b>Sl. No.</b>	<b>Particulars</b>	<b>Amount</b>	
<b>1.</b>	<b>Grants</b> a. Government b. Others	--	<b>CAPITAL EXPENDITURE</b>			
<b>2.</b>	<b>Tuition Fee</b>	20971300	<b>1.</b>	<b>Building</b>	109014.00	
<b>3.</b>	<b>Library Fee</b>	--	<b>2.</b>	<b>Equipment</b>	243100.00	
<b>4.</b>	<b>Sports Fee</b>	--	<b>3.</b>	<b>Others</b>	--	
<b>5.</b>	<b>Union Fee</b>	--	<b>REVENUE EXPENDITURE</b>			
<b>6.</b>	<b>Others</b>	618007	<b>1.</b>	<b>Salary</b>	14167571.00	
			<b>2.</b>	<b>MAINTENANCE EXPENDITURE</b>		
				<b>i College</b>	89956.00	
				<b>ii Others</b>	68011.00	
			<b>3.</b>	<b>University Fee (If any)</b>	50000.00	
			<b>4.</b>	<b>Apex Bodies Fee</b>	455000.00	
			<b>5.</b>	<b>Government Fee</b>	--	
			<b>6.</b>	<b>Deposit held by the College</b>	1004672.00	
			<b>7.</b>	<b>Others</b>	4762397.00	
			<b>8.</b>	<b>Misc. Expenditure</b>	--	
	<b>Total</b>	21589307.00		<b>Total</b>	20597607.00	

**Note: Enclose relevant documents**

**Signature of the Head of the Institution**

**Signature of the Inspectors**

**PART- II PHYSICAL INFRASTRUCTURE**

1. a. Availability of Land (B. Pharm courses) : **Available**  
 a) 2.5 acres District HQ/Corporation/Municipality limit  
 b) 0.5 acre for City / Metros
- b. Building : **Own**
- c. Land Details to be in name of Trust and Society  
 Records to be enclosed  
 Sale deed : **Enclosed**
- d. Building<sup>†</sup>:  
 i) Approved Building plan, to be Enclosed : **Enclosed**
- e. Total Built Area of the college building in Sq.mts : Built up Area **7060**  
 Amenities and Circulation Area **2789**

**2. Class rooms:**

**Total Number of Class rooms provided at the end of 4 Year Course**

Class	Required Nos	Available Nos	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B. Pharm	06	06	6 of 90 Sq. mts or 4 of 150 sq.mts. with Public address System.	640	

(\*To accommodate 100 students).

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**3. Laboratory requirement at the end of 4 Years**

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B.Pharm Course (10 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	13 nos - 1243	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B.Pharm course	03 Laboratories 02 Laboratories 01 Laboratory 02 Laboratories 01 Laboratories 01 Laboratory 10 Laboratories *	03 nos- 279 02 nso- 173 01 no – 106 02 nos- 226 01 no- 106 01 no- 75 10 nos - 965	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mts (minimum)	7 nos - 140	
4	Area of the Machine Room	80-100 Sq.mts	01 no – 106	
5	Central Instrumentation Room	80 Sq.mts with A/ C	03 nos – 92	
6	Store Room – I	1 (Area 100 Sq mts)	02 nos – 118	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	01 no - 31	

**\*Number of laboratories required for entire course of 4 years.**

**Signature of the Head of the Institution**

**Signature of the Inspectors**

† **The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008**

1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.
3. The work benches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks. Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

**4. Administration Area:**

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	30 Sq .mts	1	32	
2	Office – I - Establishment	01	60 Sq. mts	1	100	
3	Office – II - Academics			1	74	
4	Confidential Room			1	31	

**5. Staff Facilities:**

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq mts	
1	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq mts x n (n=No of teachers)	14	140	

**6. Museum, Library, Animal House and other Facilities**

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq mts	2	105	
2	Library	01	150 Sq mts	1	180	
3	Museum	01	50 Sq mts (May be attached to the Pharmacognosy lab)	1	44	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	1	172	
5	Seminar Hall	01		1	106	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	610	

Signature of the Head of the Institution

Signature of the Inspectors

**7. Student Facilities:**

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Girl's Common Room (Essential)	01	60 Sq.mts	2	84	
2	Boy's Common Room (Essential)	01	60 Sq.mts	2	98	
3	Toilet Blocks for Boys	01	24 Sq.mts	1	55	
4	Toilet Blocks for Girls	01	24 Sq.mts	1	55	
5	Drinking Water facility – Water Cooler (Essential).	01		5	10	
6	Boy's Hostel (Desirable)	01	9 Sq .mts / Room Single occupancy	1	954	
7	Girl's Hostel (Desirable)	01	9 Sq .mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	1	500	
8	Power Backup Provision (Desirable)	01		8	10	

**8. Computer and other Facilities:**

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	1	80	
Computer (Latest Configuration)	1 system for every 10 students	68	80	
Printers	1 printer for every 10 computers	6	0	
Multi Media Projector	01	1	0	
Generator (5KVA)	01	1	10	

Signature of the Head of the Institution

Signature of the Inspectors



### 9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	0	0	HRA is Given	
Staff quarters	16 x 80 Sq. mts	0	0	HRA is Given	
Canteen	100 Sq. mts	1	150		
Parking Area for staff and students		2	600		
Bank Extension Counter		0	0	Uco Bank was there now shifted to other place	
Co operative Stores		0	0	Not Available	
Guest House	80 Sq. mts	1	53		
Transport Facilities for students		6	0	six buses are plying	
Medical Facility (First Aid)		1	48		

### 10. A. Library books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	Numbers	
1	Number of books	150	2000 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	1200	10635	
2	Annual addition of books		150 to 200 books per year	15	205	
3	Periodicals Hard copies / online		10 National 05 International periodicals	34	34	
4	CDS		Adequate Nos	0	0	
5	Internet Browsing Facility		Yes/No (Minimum ten computers)	Available		
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computerized System			YES AVAILABLE		
8	Library Timings			10.30 am. To 5.00 p.m		

### 10.B. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	Available	
2	Assistant Librarian	D. Lib	1	Not Available	
3	Library Attenders	10 +2 / PUC	2	Available	

Signature of the Head of the Institution

Signature of the Inspectors

## PART III ACADEMIC REQUIREMENTS

### Course Curriculum:

#### 1 Student Staff Ratio:

(Required ratio --- Theory → 60:1 and Practical → 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practical	Remarks of the Inspector
B.PHARM	60:1	20:1	

#### 2. Scheme of B. Pharm Course:

Semester

#### 3. Date of Commencement of session / sessions:

Commencement	Completion
01.07.2016	05.05.2017

No of Days

No of Days

#### 4. Vacation:

Summer:

0

Winter:

18

#### 5. Total No. of working days:

203

#### 6. Time Table:

Time Table for B. Pharm course Enclosed

Yes

#### 7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I						
Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Communicative English	24	24	24	24	12	
H.A.P	36	37	36	36	12	
Pharmaceutics-I (Dispensing Pharmacy)	36	37	36	36	12	
Pharm. Chemistry-I (Inorganic)	36	36	36	39	13	
Remedial Biology	24	24	24	24	12	
Remedial Mathematics	36	42	0	0	0	
Business communication in English	24	24	24	24	12	
HAP-II	36	36	36	39	13	
Pharm. Analysis – I	36	36	36	36	12	
Pharmacognosy-II	36	36	36	36	12	
Hospital & Clinical Pharmacy	36	36	0	0	0	
Pharm. Chemistry-II (Org. Chem-I)	36	36	36	36	12	

Signature of the Head of the Institution

Signature of the Inspectors

**B Pharm II**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutics-II (Phy. Pharm-I)	36	36	36	36	12	
Basic Engineering-I (Unit Operations - I)	36	36	36	39	13	
Pharm. Chemistry-III (Org. Chemistry-II)	36	38	36	36	12	
Pharmacognosy-III	36	36	36	39	13	
. Pathophysiology of Common Diseases	36	38	0	0	0	
Environmental Science	36	37	0	0	0	
Pharmaceutics - III (Phy Ph - II)	36	36	36	36	12	
Basic Engineering-II (Unit Operations - II)	36	36	36	39	13	
Biochemistry	36	36	36	36	12	
Computer Applications	36	36	36	39	13	
Mathematics & Statistics	36	36	0	0	0	
Pharm. Chemistry-IV (Org. Chemistry-III)	36	36	0	0	0	

**B Pharm III**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutics-IV (Pharm. Tech-I)	36	36	36	39	13	
Applied Microbiology	36	36	36	36	12	
Pharm. Chemistry-V (Med. Chem-I)	36	36	36	36	12	
Pharmacology-I	36	36	36	36	12	
Pharm. Analysis-II	36	36	36	36	12	
Community Pharmacy and Health Education	36	36	0	0	0	
Pharmaceutics - V (Pharm Tech - II)	36	36	36	39	13	
Pharm. Chemistry-VI (Med. Chem-II)	36	36	36	36	12	
Phytochemistry	36	36	36	36	12	
Pharmacognosy-IV	36	36	36	36	12	
Pharmacology-II	36	36	36	36	12	
. Pharmaceutical Jurisprudence & Ethics	36	36	0	0	0	

Signature of the Head of the Institution

Signature of the Inspectors

**B Pharm IV**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutics-VI (Bio- Pharmaceutics & Pharmacokine)	36	38	0	0	0	
Pharmacology-III	36	38	0	0	0	
Pharm. Chemistry-VII (Med. Chemistry-III)	36	36	0	0	0	
Pharm. Analysis-III	36	36	36	36	12	
Clinical Pharmacy & Therapeutics	36	36	0	0	0	
Env. Engineering	36	38	0	0	0	
Elective-I (Cosmetics)	36	36	36	42	14	
Pharmaceutics-VII	36	36	36	36	12	
Pharm. Biotechnology	36	36	0	0	0	
QA&GMP	36	37	0	0	0	
Management	36	36	0	0	0	
Elective-II ( Herbal drug Technology)	36	36	36	45	15	

**8 . Whether Tutorials are being conducted  
(if any, as per university norms)**

YES

**9. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during  
last**

**Three years.**

**A.**

Name of the Event	Year 2014-15	Year 2015-2016	Year 2016-2017
Guest Lectures	6	7	5
Seminars	2	2	2
Workshops	0	0	0
Symposia	0	0	0

**B. Papers Presented / Published during last three years**

	Year 2014-2015		Year 2015-2016		Year 2016- 2017	
	National	International	National	International	National	International
<b>Published</b>	02	0	07	03	10	0
<b>Presented</b>	0	0	1	0	0	0

Signature of the Head of the Institution

Signature of the Inspectors

**10. Whether Internal Assessments are conducted periodically as per university norms**

Yes

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the
	Theory	Practical	Theory	Practical	Theory	Practical	
I B. Pharm	26.09.2016 to 01.10.2016	01.08.2016 to 30.11.2016	12.11.2016 to 18.11.2016	01.08.2016 to 30.11.2016	17.02.2017 to 23.02.2017	02.01.2017 to 25.04.2017	
II B. Pharm	31.08.2016 to 08.09.2016	11.07.2016 to 30.11.2016	12.11.2016 to 19.11.2016	11.07.2016 to 30.11.2016	10.02.2017 to 16.02.2017	02.01.2017 to 25.04.2017	
III B. Pharm	22.08.2016 to 27.08.2016	01.07.2016 to 30.10.2016	22.10.2016 to 28.10.2016	01.07.2016 to 30.10.2016	10.02.2017 to 16.02.2017	02.01.2017 to 20.04.2017	
IV B. Pharm	22.08.2016 to 27.08.2016	01.07.2016 to 30.10.2016	24.10.2016 to 26.10.2016	01.07.2016 to 30.10.2016	17.02.2017 to 22.02.2017	02.01.2017 to 20.04.2017	

**11. Whether Evaluation of the internal assessments is Fair**

Yes

Class	No. of Candidates scored more than 80%		No. of Candidates scored between 60 - 80%		No. of Candidates scored between 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B.Pharm	28	123	94	1	2	-	-	-	
II B.Pharm	42	52	67	71	5	-	-	-	
III B.Pharm	59	90	41	12	3	2	1	-	
IV B.Pharm	14	57	49	12	7	-	-	1	

**12. Work load of Faculty members for B. Pharm**

S. No	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspectors	
			I		II		III		IV				
			Th	Pr	Th	Pr	Th	Pr	Th	Pr			
1	Dr. Subrata Sen Principal	Ph.Chemistry VI (PH 6.3) 6th sem Phyto.chem (PH 6.5) 6th sem.						3				3	
2	Mr.S.Ramkrishna Professor	Ph.Cognosy-I (15PH203) 2ND SEM.	4	6								10	
3	Mr. R.C.Das Asso. Professor	Math & Statistics (15 PH 406) comp.Application (15 PH 404)			7	6						13	
4	Dr. Debasish Panda Asso. Professor	Elective II (PH.E.3) 8th sem.							2	9		11	
5	Mr.Koushik Sarker Asso. Professor	Ph.Chemistry IV (15PH 405) 4th sem Ph.Chemistry VI (PH 6.3) 6th sem			4		2					6	
6	Mr. Avijit Ghosh Asso. Professor	Ph.Chemistry II (15PH 204) 2nd sem Biochemistry II (15 PH 403) 4th sem.	2		2							4	
7	Dr.Tapas Kr. Laha Asso. Professor	Ph.Analysis II , (15PH 201) 2nd sem	1	6								7	

Signature of the Head of the Institution

Signature of the Inspectors

S. No	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspect ors
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		
8	Mr. Suvasish Mishra Asso. Professor	Biochemistry (15PH 403) 4th sem			2	6					8	
9	Mrs Madhulita Panda Asso. Professor	Ph.ceutics VII (PH 8.1) 8th sem			2	6			3		11	
10	Mr. Narahari sahu Asst. Professor	Marketing Management (PH.8.5) 8th sem.							3		3	
11	Mr.Abhijit Saha Asst. Professor	Phyto.chem (PH 6.5)6th sem.					1	9			10	
12	Dr.Sanjeeb Ku.Patro Asst. Professor	HAP-II (15 PH 202)2ND SEM Ph.COLOGY II (PHB.9)6 TH SEM CPT(PH.8.3) 8TH SEM	3	6			1		1		11	
13	Mrs Saswati Panigrahi Asst. Professor	Ph.Cognosy-I (15 PH203) 2ND SEM Ph.Analysis- I(15 PH 201) 2ND SEM E LECTIVE II (PH.E .3) 8th sem.	2 3	6					1		12	
14	Mr Prashanta Kr.Panda Asst. Professor	Ph.ceutics V (PH 6.1) 6th sem					2	12			14	
15	Mr. M.Somesu Asst. Professor	Ph. Engg II (15PH 402) 4TH SEM			3	12					15	
16	Mrs K.Swapana Asst. Professor	Ph.Analysys-I (15PH 201) 2ND SEM Ph,cetutics- II(15 PH 401) 4TH SEM	2	6	2						10	
17	Miss Nilufa Yeasmin Asst. Professor	Ph.ceutics II (15 PH 402) 4th sem Ph.ceutics V (PH 6.1) 6th sem.			2	12	1				15	
18	Mr.Ganesh Patro Asst. Professor	Ph.cology-II (PH 6.9) 6th sem.					3	15			18	
19	Mr.Gourab Saha Asst. Professor	Comp.Appl.(15PH 404) 4th sem			2	12					14	
20	Miss Sabita Nayak Asst. Professor	H & CP (15 PH 206)2ND SEM Ph.Juris (PH 6.11) 6th sem Ph.ceutics IV (PH6.1) 6TH SEM.	4				3	3			10	
21	Mr. Subrata Das Asst. Professor	Ph.Cognosy-I(15 PH 203) 2nd sem Ph.cognosy- IV (PH.6.7) 6th sem		12				6			18	
22	Mr. Abanish Biswas Lecturer	Ph.Chemistry -II (15PH 204) 2nd sem	4	12							16	
23	Mrs Ipsa Padhy Lecturer	Biochemistry (15 PH 403) 4th sem Ph.cognosy IV (PH 6.7) 6th sem			2	6	3				11	
24	Miss Jochhana Rani Bhuyan Lecturer	Ph.ceutics VII (Ph.8.1) 8th sem								9	9	
25	Mrs Sunismita Sahu Lecturer	Ph.Chemistry -IV (15PH 405) 4th sem Ph.Chemistry- VI (PH 6.3) 6th sem			2			15			17	
26	Mr. Sujit Kumar Sahu Lecturer	H & CP (15PH 206) 2nd sem.	2					9			11	

Signature of the Head of the Institution

Signature of the Inspectors

S. No	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspectors	
			I		II		III		IV				
			Th	Pr	Th	Pr	Th	Pr	Th	Pr			
27	Mr. Raj Narayan Panda Lecturer	QA & GMP (PH 8.4) 8th sem CPT (PH 8.3) 8th sem		6						4		10	
28	Mr. Ch. Pravansu Shekhar Das Lecturer	Ph. Engg- II (15 PH 402) 4th sem			3	6						9	
29	Mr. Venkata Kumar Sahu Lecturer	HAP-II (15 PH 202)	3	6								9	
30	Dr. Pinaki Mohanty Lecturer	Business Com. Engg	2	12								14	
31	Miss Prangya Parimita Panda Lecturer												
32	Dr. Mousumi Mishra Lecturer	Bio-Chemistry (15PH403) 4 <sup>TH</sup> SEM				6						6	
33	Miss Preet Mayee Behera Lecturer	HAP-II (PH202)-2 <sup>ND</sup> SEM		6								6	
34	Miss Smruti Malini Sahoo Lecturer	Phytochemistry (PH6.5)-6 <sup>TH</sup> SEM							6			6	

### 13. Percentage of students qualified in GATE in the last Three Years

Details	Year 2014-15	Year 2015-16	Year 2016-17
No. of Students Appeared	6	5	8
No. of Students Qualified	2	2	2
Percentage	33	40	25

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14. Whether the Institution has an Industry – Institution Interaction cell

Yes

If applicable please give the details for the previous Year

Events	Details for the Previous Year
No. of Industrial visits	0
Industrial Tour	0
Industrial Training	9
No. of Resource Persons from the Industry for Guest Lectures	2
No. of Collaboration projects with Industry	0

15. Percentage of students Placed through the College Placement Cell in the Last Three Years

Year	Year 2014-15	Year 2015-16	Year 2016-17
No. of students appeared for campus interview	12	32	65
% Placed	33	78	28

16. Whether Professional Society Activities are Conducted (Enclose Details)  
(ISTE, IPA, APTI, ICTA and Related Societies)

Yes

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Signature of the Inspectors



**PART IV - PERSONNEL**

**TEACHING STAFF:**

**1. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:**

S. No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	DR SUBRATA SEN	Principal/Director	M Pharm, PhD,	03/04/1999	18	Applied		
2	SURU RAMAKRISHNA	Professor	AIC, M Pharm,	28/08/1981	35	A1026271		
3	RAMESH CHANDRA DAS	Asso. Professor	B Pharm, M SC,	03/01/1981	35			
4	DR DEBASHIISHA PANDA	Asso. Professor	M Pharm, PhD,	09/05/2008	10	3355		
5	KOUSHIK SARKER	Asso. Professor	M Pharm,	24/08/2005	11	Applied		
6	DR TAPAS KU. LAHA	Asso. Professor	M Pharm., Ph.D,	29/05/2006	10	A-6619		
7	SUVASISH MISHRA	Asso. Professor	M Pharm,	08/05/2008	8	26195		
8	MADHULITA PANDA	Asso. Professor	M Pharm,	19/02/2010	8	11228		
9	NARAHARI SAHU	Asst. Professor	M Pharm,	08/05/2008	8	14256		
10	AVIJIT SAHA	Asst. Professor	M Pharm,	22/08/2009	7	Applied		
11	DR. B SANJEEB KUMAR PATRO	Asst. Professor	M Pharm., Ph.D	22/08/2009	8	6914		
12	SASWATI PANIGRAHI	Asst. Professor	M Pharm,	22/08/2009	7	24520		
13	PRASHANTA KUMAR PANDA	Asst. Professor	M Pharm,	24/02/2010	7	19110		
14	M. SOMESU	Asst. Professor	M Pharm,	23/12/2013	8	12046		
15	K.SWAPNA	Asst. Professor	M Pharm,	19/12/2013	6	20013		
16	NILUFA YEASMIN	Asst. Professor	M Pharm,	23/12/2013	5	A9308		
17	GOURAB SAHA	Asst. Professor	M Pharm,	23/12/2013	3	23752		
18	SABITA NAYAK	Asst. Professor	M Pharm	23/12/2013	3	24759		
19	SUBRATA DAS	Asst. Professor	M.Pharm	18.10.2014	2	21934		
20	GANESH PATRO	Asst. Professor	M.Pharm	25.08.2015	7	12431		
21	IPSA PADHY	Lecturer	M.Pharm	25.08.2015	2	25286		
22	ABANISH BISWAS	Lecturer	M.Pharm	25.08.2015	2	25958		
23	JOCHHANA RANI BHUYAN	Lecturer	M.Pharm	25.08.2015	2	26915		
24	SUNISMITA SAHU	Lecturer	M.Pharm	25.08.2015	2	26959		
25	SUJIT KUMAR SAHU	Lecturer	M.Pharm	27.05.2016	1	21220		
26	RAJ NARAYAN PANDA	Lecturer	M.Pharm	27.05.2016	1	17537		
27	CH. PRAVANSU SEKHAR DAS	Lecturer	M.Pharm	01.06.2016	1	21753		
28	VENKETA KU. SAHU	Lecturer	M.Pharm	25/11/2016	1	21385		
29	DR PINAKI MOHANTY	Lecturer	M A, ,Ph.D	06/09/2012	5			
30	DR. MOUSUMI MISHRA	Lecturer	M SC, Ph.D	01./08/2016	1			
31	PRANGYA PARAMITA PANDA	Lecturer	M.SC	01/08/2016	1			
32	Miss Preeti Behera	Lecturer	M.Sc	15/09/2016	1			
33	Miss Smruti Malani Sahoo	Lecturer	M.Sc	26/10/2016	1			

Signature of the Head of the Institution

Signature of the Inspectors

## 2. Qualification and number of Staff Members

Qualification		
M. Pharm	PhD	Others - Full Time
27	06	06

## 3. Teaching Staff required year wise exclusively for B.Pharm for intake of 100 Students.

	No. of staff required
1. Pharmaceutical Chemistry	7
2. Pharmaceutical Analysis	2
3. Pharmacology	4
4. Pharmacognosy	4
5. Pharmaceutics	6
6. Pharmacy Practice	1
7. Principal	1
<b>Total</b>	<b>25</b>
<b>*Part time teaching Staff</b>	<b>3</b>
<b>Remarks of the Inspection Team</b>	

**\*Part time teaching staff for Mathematics, Biology and Computer Science can be appointed.**

## 4. Staff Pattern for B. Pharm courses Department wise / Division wise:

Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 100 students	Provided by the institution	Remarks of inspection team
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor	2	2	
	Lecturer	3	3	
Department of Pharmaceutical Chemistry	Professor	1	3	
	Asst. Professor	3	0	
	Lecturer	3	2	
Department of Pharmacology	Professor	1	0	
	Asst. Professor	2	3	
	Lecturer	1	0	
Department of Pharmacognosy	Professor	1	1	
	Asst. Professor	1	1	
	Lecturer	2	1	
Department of Pharmacy Practice	Asst. Professor	1	1	
	Lecturer	1	1	
Department of Pharmaceutical Analysis	Asst. Professor	1	0	
	Lecturer	1	1	

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Signature of the Inspectors

## 5. Selection criteria and Recruitment Procedure for Faculty:

a.	Whether Recruitment Committee has been formed	<b>Yes</b>
b.	Whether Advertisement for vacancy is notified in the Newspapers	<b>Yes</b>
c.	Whether Demonstration Lecture has been conducted	<b>Yes</b>
d.	Whether opinion of Recruitment Committee Recorded	<b>Yes</b>

## 6. Details of Faculty Retention for:

Name of Faculty Member	Period	%
1)Dr. Subrata Sen 2) Pror. S.Ramakrishna 3) R.C.Das	<b>Duration of 15 yrs. and above</b>	9
1)DR. Sambit Parida 2) Mr. Kousik Sarker 3) Avijit Ghosh 4) Dr. Tapas Ku. Laha	<b>Duration of 10 yrs. and above</b>	11
1) Dr.Debasish Panda 2) ) Mr. N. Sahu 3) Mr. S. Mishra, 4) Mr. Abhijit Saha 5)Dr. B.Sanjeeb Ku. Patro 6) Mrs. Saswati Panigrahi 7) Mrs. Madhulita Panda 8) Mr. Prasanta Panda 9) Dr. Pinaki Mahanty	<b>Duration of 5 yrs. and above</b>	26
1) M. Someshu 2) K. Swapna 3) Nilufa Yesmin 4) Gourab saha 5) Sabita Nayak 6) Subrata Das 7) sunismita Sahu 8) J. R.Bhuyan 9) Abanish Biswas 10) Ipsa Padhy 11 ) Ganesh patro 12) Sujit Kumar Sahu 13) Raj Narayan Panda 14) Ch. Pravansu Sekhar Das 15) Venketa Ku. Sahu 16) Dr Mosumi Mishra 17) Pragnya Paramita Panda 18) Preti Behera 19) Smruti Malani Sahu	<b>Less than 5 yrs.</b>	54

## 7. Details of Faculty Turnover:

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Retained 1) Dr Subrata Sen 2) Prof. S.Ramakrishna 3) Dr. D.Panda 4) Dr. S. Parida 5) K. Sarker 6) T. Ku.Laha 7) N.Sahu 8) S. Mishra 9) Abhijit Saha 10) B.S. Ku. Patro 11) Saswati Panigrahi 12) M. Panda 13) P..K.Panda 14) R.C.Das 15) Pinaki Mahanty 16) Avijit Ghosh, 17) M.Somesu 18( K.Swapna 19) Nilufa Yesmin 20)Gouraba Saha 21) Sabita Nayak 22) Subrata Das	<b>% of faculty retained in last 3 yrs</b>	<b>Yes</b>	No	No	No
Left 1) B. Anusha 2) Debasish Ghosh 3) Suraja Rath 4) Amitesh Palo 5) Sunil Kumar Sahu 6) Pankaja Senapaty					

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**8. Number of Non-teaching staff available for B. Pharm course for intake of 100 Students:**

Sl. No.	Designation	Required (Minimum)	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	1 for each Dept	D. Pharm	3	D.Pharm/BSc	
2	Laboratory Assistants / Attenders	1 for each Lab (minimum)	SSLC	7	Under Metric	
3	Office Superintendent	1	Degree	1	BA, LLB, PGDCA, PGDOOP	
4	Accountant	1	Degree	2	B. Com	
5	Store keeper	1	D. Pharm/ Degree	1	BSC,	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1	BA, CCA	
7	Office Staff I	1	Degree	1	10 <sup>TH</sup>	
8	Office Staff II	2	Degree	4	10 <sup>TH</sup>	
9	Peon	2	SSLC	3	Under Metric	
10	Cleaning personnel	Adequate	---	3	Literate	
11	Gardener	Adequate	---	1	Literate	

**Signature of the Head of the Institution**

**Signature of the Inspectors**

**9. Scale of pay for Teaching faculty (to be enclosed):**

S.No.	Name	Qualification	Designation	Pay	AGP	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										PT	TDS	EPF					
1	DR. SUBRATA SEN	B Pharm, MPharm, PhD,	Principal/Director	48900	10000	1767	5890		33443	200	4000	1800	48560100006812	ANMPS4662F	100384873862	100000	
2	SURU RAMAKRISHNA	B Pharm, M Pharm, AIC,	Professor	47450	10000	1724	5745			200	2000	1800	48560100006813	AFGSP5327D	100386443411	64919	
3	RAMESH CHANDRA DAS	B Pharm, M SC,	Asso. Professor					25000		125		3000	3461756947	ABMPD0567O	100319312385	25000	
4	DR. DEBASHIISHA PANDA	B Pharm, M Pharm, PhD,	Asso. Professor	34000		1020	3400			200		4202	48560100006891	AGTPP6672Q	100142494663	38420	
5	KOUSHIK SARKER	B Pharm, M Pharm,	Asso. Professor	3400		1020	3400			200	300	1800	48560100006815	BGKPS1692D	100201015513	38420	
6	TAPAS KUMAR LAHA	B Pharm, M Pharm,	Asso. Professor	22800	8000	924	3080			200		3807	48560100006818	ACYPL7610H	100393168289	34804	
7	SUVASISHA MISHRA	B Pharm, M Pharm,	Asso. Professor	22800	8000	924	3080			200		3807	48560100006817	AYNPN3000G	100386656198	34804	
8	MADHULITA PANDA	M Pharm, B Pharm,	Asso. Professor	21200	8000	876	2920			200		3609	48560100006819	BHBPP7152F	100240198913	32996	
9	NARAHARI SAHU	M Pharm, B Pharm,	Asst. Professor	16650	6000		2265		300	200		2718		ABQPS4222E	100259059424	25215	
10	AVIJIT SAHA	B Pharm, M Pharm,	Asst. Professor	18050	6000	722	2405			200		2973	48560100006820	CJQPS6283L	100097473390	27177	
11	DR. B SANJEEB KUMAR PATRO	B Pharm, M Pharm, Ph.D	Asst. Professor	17350	6000	701	2335			200		2886	48560100006821	ARZPP8875C	100103676337	26386	
12	SASWATI PANIGRAHI	B Pharm, M Pharm,	Asst. Professor	17350	6000	701	2335		1300	200		2886	48560100006822	ASZPP1348M	100380187644	27686	
13	PRASHANTA KUMAR PANDA	M Pharm, B Pharm,	Asst. Professor	16650	6000	680	2265		1000	200		2800	48560100006823	AMCPP5451G	100285685327	26595	
14	M SOMESU	B Pharm, M Pharm,	Asst. Professor	18200		546	1820			125		2250	48560100006824	AOKPS4204G	100030104917	20566	
15	K SWAPNA	B Pharm, M Pharm,	Asst. Professor	15600		468			1000	125		1928	48560100006825	BSMPS1707D	100043604756	17068	
16	NILUFA YEASMIN	B Pharm, M Pharm,	Asst. Professor	15600		468			1000	125		1800	48560100006904	AQGPN8198N	100039690953	17068	
17	GANESH PATRO	B Pharm M.Pharm	Asst. Professor	15600		468			1000	125		1928	48560100006826	BFAPP6549D	100150429071	17068	

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S.No	Name	Qualification	Designation	Pay	AGP	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										PT	TDS	EPF					
18	GOURAB SAHA	B Pharm, M Pharm,	Asst. Professor	15600						125		1800	48560100006827	BVFP5165R	100017777977	15600	
19	SABITA NAYAK	B Pharm, M Pharm,	Asst. Professor	15600						125		1800	48560100006828	AIFPN4182R	100068970786	15600	
20	SUBRATA DAS	B Pharm, M Pharm,	Asst. Professor	15600						125		1872	48560100006912	AXEPD8382P	100611693814	15600	
21	IPSA PADHY	B.Pharm M Pharm	Lecturer	15600						125		1872	48560100006829	CJUPP6841B	100608794441	15600	
22	ABANISH BISWAS	B Pharm M.Pharm	Lecturer	15600						125		1872	48560100006830	BGZPB9626D	100609404783	15600	
23	JOCHHANA RANI BHUYAN	B.Pharm M Pharm	Lecturer	15600						125		1872	48560100006831	CHOPB5857L	100608998577	15600	
24	SUNISMITA SAHU	B Pharm M.Pharm	Lecturer	15600						125		1872	48560100006832	FQDPS3382F	100793222599	15600	
25	SUJIT KUMAR SAHU	B Pharm M.Pharm	LECTURER	15600						125		1800	48560100006880	CSHPS9617Q	100793501777	15600	
26	RAJ NARAYAN PANDA	B Pharm M.Pharm	LECTURER	15600						125		1800	48560100006911	AKTPP7619M	100793240023	15600	
27	CH. PRAVANSU SEKHAR DAS,	B Pharm M.Pharm	LECTURER	15600						125		1800	48560100006858	ATDPD3541R	100793253916	15600	
28	VENKETA KU. SAHU	B Pharm M.Pharm	LECTURER	15600						125		1800	48560100006859		101008603095	15600	
29	Dr.Pinaki Mohanty	M A, Ph.D,	Lecturer (PT)	5000									Cheque	AYKPM5947K		5000	
30	Dr. Mousumi Mishra	M SC, Ph.D,	Lecturer (PT)	5000									3574559951	AWSPM0352R	100793972415	25000	
31	Pragnya Paramita Panda	M.Sc	Lecturer (PT)	5000									3461287667	DAQPM8037L	100611364991	15000	
32	Miss Preeti Behera	M.Sc	Lecturer (PT)	5000									3573151230		100793226972	10000	
33	Miss Smruti Malani Sahoo	M.Sc	Lecturer (PT)	5000									3576352536	EBUPS0930J	100961215911	15000	

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**10. Whether facilities for Research / Higher studies are provided to the faculty?**

(Inspectors to verify documents pertaining to the above)

Yes

**11. Whether faculty members are allowed to attend workshops and seminars?**

(Inspectors to verify documents pertaining to the above)

Yes

**12. Scope for the promotion for faculty: Promotions**

Yes

**13. Gratuity Provided**

No

**14. Details of Non-teaching staff members (list to be enclosed):**

Yes

Sl. No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
1	Mr. N.Padhy	Laboratory Technician	BSc	16/07/1981	35		
2	Mr. K.Biswal	Laboratory Technician	B.SC., D Pharm	01/04/2005	12		
3	Mrs. Sanghamitra Panda	Librarian	M Lib	01/07/2005	11		
4	Mr. B.M.Patnaik	Store keeper	BSc LLB	03/09/1991	25		
5	Mr. M.M.Bisoyi	Office Superintendent	BA LLB, PGDCA PGDOOP	06/08/1979	37		
6	Mr. T.Parida	Accountant	M Com LLB	02/07/1985	31		
7	Mr. S.K.Sahani	First Division Assistant	H.S.C	01/04/1992	24		
8	Mr. R.N.Patro	Second Division Assistant	H.S.C	17/09/1981	35		
9	Mr. K.C.Sahu	Second Division Assistant	H.S.C	28/11/1995	21		
10	Mr. S.R.Krishna	Second Division Assistant	B.A.	17/10/2001	15		
11	Mr.S.K.Satapathy	Second Division Assistant	H.S.C	01/12/2003	13		
12	Mr. B.Adhikari	Second Division Assistant	BA CPED	01/10/2004	12		
13	Mr. R.N.Satapathy	Second Division Assistant	B COM, BED.	13/02/2003	12		
14	Mr. J.K.Panda	Computer Data Operator	B.A, CCA	03/12/2003	12		
15	Mr. G.Gouda	Laboratory Assistants	Under Metric	20/08/1979	37		
16	Mr. K.Panigrahi	Laboratory Assistants	Under Metric	07/03/1980	37		

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17	Mr. L.N.Gouda	Laboratory Assistants	H.S.C	03/01/1981	35		
18	Mr. A.K.Patnaik	Laboratory Assistants	Under Metric	01/04/1992	24		
19	Mr. A.V.S Roa	Laboratory Assistants	Under Metric	01/04/1992	24		
20	Mr. U.Subudhi	Laboratory Assistants	Under Metric	29/11/1985	21		
21	Mr. T.K.Majhi	Laboratory Assistants	H.S.C	08/11/1985	31		
22	Mr. S.Mahankuda	Peon	Under Metric	07/04/1997	19		
23	Mr. P.Basu	Peon	Literate	17/10/2001	15		
24	Mr. R.K.Das	Peon	Under Metric	01/10/2004	12		
25	Mr. T.Mahesh	Peon	Under Metric	01/12/2003	12		
26	Mr. A.P.Ch. Roy	Peon	EX Army	01/10/2004	12		
27	Mr. P.Jaga Rao	Peon	Literate	21/01/1997	19		
28	Mr. Kasinath Nayak	Cleaning personnel	Literate	23/01/1990	26		

**15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Yes/ No**

**Signature of the Head of the Institution**

**Signature of the Inspectors**



## PART V - DOCUMENTATION

### Records Maintained: Essential

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	Yes		
2.	Individual Service Register	Yes		
3.	Staff Attendance Registers	Yes		
4.	Sessional Marks Register	Yes		
5.	Final Marks Register	Yes		
6.	Student Attendance Registers	Yes		
7.	Minutes of meetings- Teaching Staff	Yes		
8.	Fee paid Registers	Yes		
9.	Acquittance Registers	Yes		
10.	Accession Register for books and Journals in Library	Yes		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	Yes		
12.	Job Cards for laboratories	Yes		
13.	Standard Operating Procedures (SOP's) for Equipment	Yes		
14.	Laboratory Manuals	Yes		
15.	Stock Register for Equipment	Yes		
16.	Animal House Records as per CPCSEA	Yes		

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Signature of the Inspectors

**PART - VI**

**1. Financial Resource allocation and utilization for the past three years:  
(Audited Accounts for previous year to be enclosed)**

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-2016			Expenditure in Rest 2016-2017			Remarks of the Inspectors*
No.	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Returning	Total budget sanctioned	Recurring	Non Returning	
	17340011	16907733	432278	19209994	4994000	14215994	24000000	663967	23020837	

**2. Total amount spent on chemicals and glassware for the past three years:**

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-2016			Expenditure in Rest 2016-2017			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurre d	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	<b>Chemicals</b>	40000	36718	<b>Chemicals</b>	30000	9441	<b>Chemicals</b>	80000	71958	
	<b>Glassware</b>	20000	0	<b>Glassware</b>	20000	520	<b>Glassware</b>	20000	5489	

**3. Total amount spent on equipments for the past three years:  
(Enclose purchase invoice)**

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-2016			Expenditure in Rest 2016-2017			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	<b>Equipment</b>	50000	49922.00	<b>Equipment</b>	50000	88258	<b>Equipment</b>	300000	243100	

**4. Total amount spent on Books and Journals for the past three years:**

Sl No.	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-2016			Expenditure in Rest 2016-2017			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
<b>1</b>	<b>Books</b>	250000	232367	<b>Books</b>	200000	115002	<b>Books</b>	150000	131954	
<b>2</b>	<b>Journals</b>	100000	108910	<b>Journals</b>	100000	-	<b>Journals</b>	150000	136472	

\*Last three years including this academic year till the date of inspection

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## PART VII – EQUIPMENT AND APPARATUS

Department wise list of minimum equipments required for B. Pharm (for a batch of 20 students)

### DEPARTMENT OF PHARMACOLOGY

**Equipment:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes	20	15	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	01	1	Yes	
5	Spygmomanometer	10	5	Yes	
6	Stethoscope	10	5	Yes	
7	Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands One slide of each organ system	20	Yes	
8	Models for various organs	One model of each organ system	5	Yes	
9	Specimen for various organs and systems	One model for each organ system	7	Yes	
10	Skeleton and bones	One set of skeleton and one spare bone	1	Yes	
11	Different Contraceptive Devices and Models	One set of each device	5	Yes	
12	Muscle electrodes	01	1	Yes	
13	Lucas moist chamber	01	1	Yes	
14	Myographic lever	01	1	Yes	
15	Stimulator	01	1	Yes	
16	Centrifuge	01	1	Yes	
17	Digital Balance	01	1	Yes	
18	Physical /Chemical Balance	01	1	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	10	Yes	

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20	Sherrington Drum	10	10	Yes	
21	Perspex bath assembly (single unit)	10	10	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	01	1	Yes	
24	Software packages for experiment	01	1	Yes	
25	Standard graphs of various drugs	Adequate number	0	No	
26	Actophotometer	01	1	Yes	
27	Rotarod	01	1	Yes	
28	Pole climbing apparatus	01	1	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	01	1	Yes	
30	Convulsiometer	01	1	Yes	
31	Plethysmograph	01	1	Yes	
32	Digital pH meter	01	1	Yes	

**Apparatus:**

Sl. No.	Name	Minimum required No.s	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Livers, cannulae	20	20	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

**DEPARTMENT OF PHARMACOGNOSY**

**Equipment:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscope with stage micrometer	20	15	Yes	
2	Digital Balance	02	2	Yes	
3	Autoclave	02	2	Yes	
4	Hot air oven	02	1	Yes	

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5	B.O.D.incubator	01	1	Yes	
6	Refrigerator	01	1	Yes	
7	Laminar air flow	01	1	Yes	
8	Colony counter	02	2	Yes	
9	Zone reader	01	1	No	
10	Digital pH meter	01	1	Yes	
11	Sterility testing unit	01	1	Yes	
12	Camera Lucida	20	15	Yes	
13	Eye piece micrometer	20	15	Yes	
14	Incinerator	01	1	Yes	
15	Moisture balance	01	1	Yes	
16	Heating mantle	20	15	Yes	
17	Flourimeter	01	1	Yes	
18	Vacuum pump	02	1	Yes	
19	Micropipettes (Single and multi channeled)	05	4	Yes	
20	Micro Centrifuge	01	1	Yes	
21	Projection Microscope	01	1	Yes	

**Apparatus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	6	Yes	
4	Soxhlet apparatus	10	10	Yes	
6	TLC chamber and sprayer	10	5	Yes	
7	Distillation unit	01	1	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

**DEPARTMENT OF PHARMACEUTICAL CHEMISTRY**

**Equipment:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	5	Yes	
2	Oven	03	2	Yes	
3	Refrigerator	01	1	Yes	

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4	Analytical Balances for demonstration	05	10	Yes	
5	Digital balance 10mg sensitivity	10	4	Yes	
6	Digital Balance (1mg sensitivity)	01	1	Yes	
7	Suction pumps	06	5	Yes	
8	Muffle Furnace	01	1	Yes	
9	Mechanical Stirrers	10	10	Yes	
10	Magnetic Stirrers with Thermostat	10	8	Yes	
11	Vacuum Pump	01	1	Yes	
12	Digital pH meter	01	1	Yes	
13	Microwave Oven	02	1	Yes	

**Apparatus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	02	2	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	100	40	Yes	
5	Arsenic Limit Test Apparatus	25	20	Yes	
6	Nessler's Cylinders	50	40	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

**DEPARTMENT OF PHARMACEUTICS**

**Equipment:**

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Mechanical stirrers	20	15	Yes	
2	Homogenizer	10	6	Yes	
3	Digital balance	05	5	Yes	
4	Microscopes	10	7	Yes	
5	Stage and eye piece micrometers	15	10	Yes	
6	Brookfield's viscometer	01	1	Yes	
7	Tray dryer	01	1	Yes	
8	Ball mill	01	1	Yes	

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9	Sieve shaker with sieve set	01	1	Yes	
10	Double cone blender	01	1	Yes	
11	Propeller type mechanical agitator	05	5	Yes	
12	Autoclave	01	1	Yes	
13	Steam distillation still	01	1	Yes	
14	Vacuum Pump	01	1	Yes	
15	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	10 sets	3	Yes	
16	Tablet punching machine	01	3	Yes	
17	Capsule filling machine	01	2	Yes	
18	Ampoule washing machine	01	1	Yes	
19	Ampoule filling and sealing machine	01	2	Yes	
20	Tablet disintegration test apparatus IP	02	2	Yes	
21	Tablet dissolution test apparatus IP	01	3	Yes	
22	Monsanto's hardness tester	02	5	Yes	
23	Pfizer type hardness tester	01	4	Yes	
24	Friability test apparatus	01	2	Yes	
25	Clarity test apparatus	01	1	Yes	
26	Ointment filling machine	01	1	Yes	
27	Collapsible tube crimping machine	01	3	Yes	
28	Tablet coating pan	01	1	Yes	
29	Magnetic stirrer, 500ml and 1 liter capacity with speed control	05 EACH 10	10	Yes	
30	Digital pH meter	01	1	Yes	
31	All purpose equipment with all accessories	01	1	Yes	
32	Aseptic Cabinet	01	1	Yes	

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33	BOD Incubator	02	1	Yes	
34	Bottle washing Machine	01	1	Yes	
35	Bottle Sealing Machine	01	1	Yes	
36	Bulk Density Apparatus	02	2	Yes	
37	Conical Percolator (glass/ copper/ stainless steel)	10	22	Yes	
38	Capsule Counter	02	2	Yes	
39	Energy meter	02	2	Yes	
40	Hot Plate	02	2	Yes	
41	Humidity Control Oven	01	1	Yes	
42	Liquid Filling Machine	01	1	Yes	
43	Mechanical stirrer with speed regulator	02	3	Yes	
44	Precision Melting point Apparatus	01	1	Yes	
45	Distillation Unit	01	1	Yes	

**Apparatus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	20	20	Yes	
2	Stalagmometer	20	20	Yes	
3	Desiccator*	10	10	Yes	
4	Suppository moulds	20	60	Yes	
5	Buchner Funnels (Small, medium, large)	05 each	14	Yes	
6	Filtration assembly	01	1	Yes	
7	Permeability Cups	05	5	yes	
8	Andreason's Pipette	05	5	Yes	
9	Lipstick moulds	10	10	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

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**PHARMACEUTICAL BIOTECHNOLOGY**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	1	Yes	
2	Lyophilizer (Desirable)	01	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	01	3	Yes	
4	Phase contrast/Trinocular Microscope	01	1	No	
5	Refrigerated Centrifuge	01	1	Yes	
6	Fermenters of different capacity (Desirable)	01	0	No	
7	Tissue culture station	01	1	Yes	
8	Laminar airflow unit	01	1	Yes	
9	Diagnostic kits to identify infectious agents	01	1	Yes	
10	Rheometer	01	1	Yes	
11	Viscometer	01	1	Yes	
12	Micropipettes (single and multi channeled)	01 each	2	Yes	
13	Sonicator	01	1	Yes	
14	Respinometer	01	1	Yes	
15	BOD Incubator	01	1	Yes	
16	Paper Electrophoresis Unit	01	1	Yes	
17	Micro Centrifuge	01	1	Yes	
18	Incubator water bath	01	0	No	
19	Autoclave	01	3	Yes	
20	Refrigerator	01	2	Yes	
21	Filtration Assembly	01	2	Yes	
22	Digital pH meter	01	1	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

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**CENTRAL INSTRUMENTATION ROOM:**

<b>Sl. No.</b>	<b>Name</b>	<b>Minimum required Nos.</b>	<b>Available Nos.</b>	<b>Working Yes / No</b>	<b>Remarks of the Inspectors</b>
1	Colorimeter	01	2	Yes	
2	Digital pH meter	01	1	Yes	
3	UV- Visible Spectrophotometer	01	2	Yes	
4	Flourimeter	01	0	No	
5	Digital Balance (1mg sensitivity)	01	1	Yes	
6	Nephelo Turbidity meter	01	1	Yes	
7	Flame Photometer	01	1	Yes	
8	Potentiometer	01	1	Yes	
9	Conductivity meter	01	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	01	1	Yes	
11	HPLC	01	1	Yes	
12	HPTLC (Desirable)	01	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	01	0	Yes	
14	Biochemistry Analyzer (Desirable)	01	0	Yes	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01	0	Yes	
16	Deep Freezer (Desirable)	01	1	Yes	
17	Ion- Exchanger	01	1	Yes	
18	Lyophilizer (Desirable)	01	0	No	

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Signature of the Inspectors

**Observation of the Inspectors:**

**Compliance of the last recommendations by Inspectors**

**Specific observations if not complied**

**Signature of Inspectors:**

**1.**

**2.**

**Note:**

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

**Signature of the Head of the Institution**

**Signature of the Inspectors**